



Diamond Valley Mitre 10

95 Main Hurstbridge Rd
Diamond Creek Vic 3089 Australia
Tel 03 9438 8400 Fax 03 9438 4206
Email: paige@dvm10.com.au

Timberking Group Pty Ltd
ABN 38 309 512 244

COMMUNITY FUNRAISER BBQ INFORMATION PACK

IMPORTANT

All groups hosting BBQ's for the community need to hold a **Government Street Trader Registration**. You can apply for a street trader registration via the following link;
<https://streatrader.health.vic.gov.au>.

You will need to complete and return a the [Mitre 10 BBQ Confirmation Form](#) which needs to be received by us at least 10 days prior to your BBQ. You can download a copy of it [HERE](#).

Diamond Valley Mitre 10 trading hours on the weekend are **8.00am-5.00pm Saturday** and **9.00am- 5.00pm Sundays**. You are welcome to set up during those hours. For best fundraising results we suggest the BBQ runs from 9.00am -3.00pm giving you prime selling opportunities.

Diamond Valley Mitre10 will supply:

- Gazebo
- BBQ
- Tables
- BBQ Gas

You will need to supply:

- 300 x Sausages (approximately)
- 20 x Loaves of Bread
- 5kg of Onions
- Sauces/Condiments (Tomato/ BBQ/Mustard)
- Cooking Oil
- Cooking Utensils
- Serviettes
- Disposable Gloves

To increase your sales you may also sell soft drinks or water or even run a raffle. We encourage you to bring any promotional material for your group so the community are aware who they are supporting.



Diamond Valley Mitre 10

95 Main Hurstbridge Rd
Diamond Creek Vic 3089 Australia
Tel 03 9438 8400 Fax 03 9438 4206
Email: paige@dvm10.com.au

Timberking Group Pty Ltd
ABN 38 309 512 244

PLEASE KEEP OUR COMMUNITY BBQ CLEAN

As our BBQ is here for the use of many different local charity groups, the BBQ must be left exactly as you found it. Upon arrival please come inside and speak with a Staff member to receive your gas bottle for the day. When receiving the gas bottle **we ask that you pay a deposit of \$26.00** (the cost of a full "Swap N Go" gas bottle).

After you have finished for the day **we will refund your deposit in full** once you have cleaned the BBQ which **MUST** be inspected by a Staff member before the \$26.00 can be refunded. Failure to satisfactorily clean the BBQ will forfeit the refund of your \$26.00 deposit as well as any future bookings to hold a BBQ at Diamond Valley Mitre 10.

CLEANING CHECKLIST

WHAT NEEDS TO BE CLEANED ready for the next group

1. Clean the hotplate.
This doesn't need to be left squeaky clean as we like the oil from your days cooking to be left on it to keep the hotplate from rusting, however it is expected that you scrape the hotplate down to remove any chunks, grime, or food on the hotplate.
2. Clean the preparation bench.
3. Clean the knobs that control the heat on the BBQ.
4. Clean the side panels around the BBQ
5. Remove all signage from anywhere on the BBQ or tent ensuring that no fasteners or glue residues are left behind.
6. Remove the tablecloth from the table and dispose of in the bin.
7. Dispose of all rubbish in the large dump master at the rear of the property (if you head to the exit driveway of the timber yard and walk to the back fence line you should see the dump master).

If you have any questions on the day please do not hesitate to ask a staff member.